

Lane County Parks Advisory

January 11, 2021
Meeting Summary

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The recorded minutes are available on the Parks Advisory Committee website:

http://lcpubw05.lanecounty.org/Information/PW_Parks/PAC_011121.MP4

Members Present: Jim Mayo, Kevin Shanley, Greg Hyde, Carl Stiefbold, Mike Allen
Members Absent: Ashley Adelman
Staff Present: Brett Henry, Michelle Hunt, Ed Alverson, Cynthia Schlegel, Dan Hurley
Guests Present: None

Vice Chair Mayo called the meeting to order at 6:01 p.m.

00:01:00 Public Comment

- None

00:01:31 Assignment Review

- Henry stated Hurley approved Allen to give updates to the PAC for the Climate Action Committee. Also, Henry sent an email to the Large Events Task Force stating the meeting was on hold as no large event applications were received and COVID restrictions prevent Parks from approving outdoor gatherings at this time.

00:02:00 Review of Meeting summary

- Approved as written; Shanley motioned, Stiefbold seconded, motion passed unanimously. Shanley noted typo to correct.

00:04:42 Staff Updates

- Facility Condition Assessment Update - Assessment is underway with four parks: Orchard Point, Richardson, Armitage and Baker Bay. The subcontractor to Faithful + Gould is currently gathering the below ground infrastructure data. The sewer system at the Armitage campground is near capacity so the engineering findings will inform if the new sites will tie into existing sewer system. Faithfull & Gould will send report of initial findings this week. Contract terminates at the end of March.

- Parks Funding Task Force Update – Henry presented FM3’s proposal for polling the public on funding mechanisms. Next meeting is scheduled for Jan. 21, 2021. Christine Moody, Lane County Budget Manager, will give a presentation on how discretionary funds are distributed.

00:15:48 Old Business

- 2020 PAC Accomplishments & 2021 Goals – Henry presented the PAC’s 2020 accomplishments and discussed goals for 2021.

Parks 2020 Goals:

- Work with Parks staff with the implementation of the Parks Master Plan through Action Plans.
 - Support Parks staff with the implementation of the HBRA Habitat Management Plan.
 - Participate and support the Parks Funding Task Force to search for long-term sustainable funding opportunities.
 - Support of a Business Plan with a marketing/branding strategy and an Economic Impact Analysis to determine long-term sustainability of the parks system.
 - Support an annual review of Parks Fees.
 - Support a Facilities Condition Assessment to prioritize the maintenance backlog.
 - Support a Preventative Maintenance Schedule as recommended by the Facilities Condition Assessment.
 - Support Parks staff with the Armitage Campground Expansion project.
 - Participate in a Park tour.
 - Ride-along with Parks maintenance personnel at least once.
 - Fill any PAC member vacancies.
 - Receive an update on the McKenzie Fish Hatchery Discovery Center project.
 - Continue to support internship opportunities.
 - Continue to evaluate the dog policy at HBRA.
 - Explore an opportunity for a lease agreement with Department of State Lands for the North Jetty property.
 - Support involvement with our partnership approach in the transfer of the Willamette Confluence Preserve.
 - Support the Adopt-a-Park volunteer program.
 - Participate in the County Climate Action Plan.
 - Receive a year-end maintenance presentation from Ranger Bowen.
 - Host an Open House at Armitage Park.
 - Explore purchasing a trail-finder app to orient park visitors.
 - Support emergency management education at all Lane County parks.
- Henry stated that most 2020 goals should be carried over to 2021 as ongoing goals and stated some goals were disrupted due to COVID-19. The PAC decided all 2020 goals should remain as 2021 goals as well. Henry will have Ranger Bowen give a year-end maintenance presentation to the PAC at the next meeting in February.

- The PAC decided to add the Climate Action Plan, hiring a new volunteer coordinator, and the year-end maintenance presentation from Ranger Bowen as 2021 new goals and to add a separate goal for outreach for 2021.
- Stiefbold would like to see the concession stand at Orchard Point open. Henry stated both Orchard Point and Richardson concession stands need to be refurbished.

00:44:00 New Business

- Recruiting PAC Member (West Lane District) – Hunt stated one application has been received for review. Alverson stated outreach should be further than the coast area for West Lane area. Henry stated Mike Allen could change districts if need be. Henry stated Parks should look in to extending the deadline for the application. Hunt stated she will check in to it.
- Election of Officers – Move to next meeting when absent PAC member is present.

00:54:55 Open

- Concerns about the speed limit in Blue River around Eagle Rock were addressed during last PAC meeting. Henry stated he reached out to the LCPW Roads Division Manager Orin Schumacher and is waiting to hear back, but will follow up with him.
- Shanley inquired about Parks financial state since COVID-19. Henry stated Parks' biggest hit was March through May when the campgrounds were closed. Also, Camp Lane was closed for the season and Country fair was canceled for 2020. Parks balanced the budget by supplementing the operating budget with contingency fund. Parks is doing better than expected with revenue from fees but still is about 20 - 30% short with car rental and TRT tax revenue decrease. Parks is only working on projects where funds were received from County Administration or grants. Henry stated Parks will be resuming taking reservations at Camp Lane with restrictions in place. Richardson campground was extended for a short time until the water system would not keep up with the season as well as experiencing other winterization issues at the campground. Shanley asked for an update on the pallet camping project. Henry sent a letter to the Army Corp of Engineers asking for approval, but has heard back as of yet.

01:03:14 Operations Report

- Henry presented Parks' operations report and stated Parks is mostly working on repairs and cleanup at the coast after the windstorm. The boat ramp at Hendricks Bridge has some erosion after the water level increased and will need another in-water work variance to place riprap in some areas. The Marine Board will share the cost for the work. Alverson stated Parks is waiting for the final contract with McKenzie River Trust to remove hazardous trees and debris at the fire damaged facilities. In December, Parks finished the union review process for the Friends of Buford Park's annual work plan at HBRA.

01:10:51 Meeting Wrap-up/Assignments

- Bowen will give year end maintenance report at the next meeting. Wisteria Stewart from the McKenzie River Discovery Center is going to give an introduction presentation in a future PAC meeting. Henry will follow up with Pete Petty as well. Parks will also continue to recruit for a

West Lane PAC member and Henry will follow up with Ashley Adelman regarding interest in renewing her term.

Mayo adjourned the meeting at 7:14 p.m.

The next meeting is scheduled for February 8, 2021.